

DDDG Meeting 08

25 November 2025 at 10:00 - Web-Conference

Attendee	Company
Attendees	
Alex Walmsley [AW]	Smartest Energy
Ian Burman [IB]	Green GEN Cymru
Karl Maryon [KM]	Drax
Kevin Woollard [KW]	British Gas
Mark Bellman [MB]	ENWL
Code Administrator	
Furqan Aziz [FA]	Chair
Hannah Proffitt [HP]	Secretariat
Apologies	
Edda Dirks [ED]	SSE

1. Administration

Recording

- 1.1 The Chair asked members if they were comfortable for this meeting to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting.

Apologies

- 1.2 Apologies are included in the table above.

Minutes of the Previous Meeting

- 1.3 No feedback was provided. Slides presented during the meeting are included as Attachment 1.

2. Actions

- 2.1 Updates on the actions can be found in the Appendix.

3. DDDG Items

API Layer

- 3.1 The Chair advised that the API was successfully released on 05 November 2025, including Active CPs and the DCUSA Document. The release included Swagger UI, a quick start guide, an API reference sheet and a video tutorial.

Feedback from the DCUSA Board on DDDG 07 items

Ticket 1147 – to search for Change Proposals by DCP number.

- 3.2 The Chair advised that this was approved at the November Board meeting. Work on this is now progressing and should be available in January.

Ticket 1148 – the names of the filter options to match the column headers.

- 3.3 The Chair advised that this was approved at the November Board meeting. Work on this is now progressing.
- 3.4 The Chair asked members for thoughts on what the terms should be. The group agreed the following.
- Matter
 - Codes
 - Current Status
 - Impacted Parties
 - Release Date

Ticket 1083 – clear visual breaks between each schedule and section.

- 3.5 The Chair advised that this was approved at the November Board meeting. Work on this is now progressing.

4. Review of User Feedback and Requests

All feedback received via the website

- 4.1 The Chair advised they had received the following three requests via the website feedback form.

When I'm reading the DCUSA document online, the right-hand menu doesn't clearly show which main section I'm currently in. For example, if I click Section 3 from the left-hand menu, it contains paragraphs 53, 54, 55 and 56. But when I scroll through that content, the right-hand menu only shows that I'm in paragraph 53 or 54 etc. It doesn't show that these belong to Section 3.

- 4.2 Members agreed and the Chair took an action to progress this.

Action 08/01 - The Chair to progress new development idea – when scrolling through the digital document, contents menu on the left to be updated to clearly label which main section the sub sections belong to.

As someone new to DCUSA, I find some of the pages a bit confusing. For example, looking at working group pages, you have sections like 'Associated Activities' and 'Related Documents', I don't properly understand what these sections contain or how they relate to the working group I'm viewing. What documents should be under "Associated Activities" and what documents or information should be listed under "Related Documents"? Is there a way to make these sections clearer or more self-explanatory? Even a short line explaining each section at the start of would help.

- 4.3 Members agreed that the titles for 'Associated Activities' and 'Related Documents' could be made clearer. Members also suggested a short explanation could be added under the titles.
- 4.4 The Chair agreed to refer this to the DCUSA Board for them to agree the clearest solution.

Action 08/02 - The Chair to progress new development idea – The Chair to refer to the DCUSA Board for suggestions regarding making the 'Associated Activities' and 'Related Documents' headers clearer on the website.

Ofgem has a really useful feature where you can sign up to get email updates on things like specific consultations that I am interested in. It means I don't have to keep checking manually or I'm bombarded with updates about everything going on! Would it be possible to have something similar on the DCUSA site for change proposals?

- 4.5 The Chair highlighted the 'get emails about this page' button on the Ofgem website and suggested that something similar could be added to the DCUSA website. The Chair highlighted the current website feature allowing users to favourite DCUSA schedules to receive communications relating to them.
- 4.6 The Chair also advised that joining a Working Group means a user will be added to the distribution list and will receive related communications.
- 4.7 One member highlighted that they would like to receive notifications on DCPs which have been approved or rejected and suggested that a button could be added to the website to allow signing up to a distribution list for this.
- 4.8 The Chair agreed to investigate options and to propose a solution.

Action 08/03 - The Chair to progress new development idea – investigate options regarding possible ways for users to sign up for specific notifications/distribution lists.

- 4.9 One member raised that when DCPs are rejected, withdrawn or put on hold, it can be difficult for users to find out why on the website.

- 4.10 The member suggested that a text box is added to the DCP page providing information on why the DCP has been rejected, withdrawn or put on hold. The member noted that in particular it would be useful to know how long a DCP is likely to be on hold for and whether this will effect the expected implementation date.
- 4.11 The Chair suggested that the 'Latest Activities' section could be used to provide this information, and agreed to remind the team to update this.

Feedback or improvements from attendees

- 4.12 The Chair asked for any further feedback from attendees, to which nothing was raised.

5. Any Other Business

- 5.1 The Chair asked attendees whether they would be available to attend the next meeting on 23 December. As several members were planning to attend, the Chair agreed that the meeting should go ahead.
- 5.2 Nothing further was raised.

Attachments

- Attachment 1 - DDDG Meeting 08 Slides

New and Open Actions

Action Ref.	Action	Owner	Update
08/01	The Chair to progress new development idea – when scrolling through the digital document, contents menu on the left to be updated to clearly label which main section the sub sections belong to.	The Chair	New action.
08/02	The Chair to refer to the DCUSA Board for suggestions regarding making the ‘Associated Activities’ and ‘Related Documents’ headers clearer on the website.	The Chair	New action.
08/03	The Chair to progress new development idea – investigate options regarding possible ways for users to sign up for specific notifications.	The Chair	New action.

Closed Actions

Action Ref.			Update
07/01	The Chair to progress new development idea – including the Change Register filters within the table headers.	The Chair	Action closed. This was rejected at the November Board meeting. The DCUSA Board agreed that the benefits did not justify the resources needed.

07/02	The Chair to progress new development idea – aligning the names of the filters and table headers in the Change Register.	The Chair	Action closed. This was approved at the November Board meeting. Work is progressing.
07/03	The Chair to progress new development idea – adding a search box to the Change Register which searches only based on DCP number rather than on all fields.	The Chair	Action closed. This was approved at the November Board meeting. Work is progressing.
07/04	The Chair to progress new development idea – page breaks to be added to mark where Schedules end in the DCUSA digital document.	The Chair	Action closed. This was approved at the November Board meeting. Work is progressing.
07/05	The Chair to progress new development idea – investigate the way the website uses cache and how this is presented to website guests versus those who are logged in. This currently causes confusion on whether logged in or logged out.	The Chair	Action closed. A service ticket had been raised and Xanda are looking into this.